



and the

AWARD

goes to...

2015

Volunteer Awards

Nomination Packet

April 16, 2015



Barry County United Way
& Volunteer Center

231 S. Broadway • Hastings, MI 49058
Phone: 269.945.4010 • Fax: 269.945.4536
www.bcunitedway.org

About the Volunteer Awards

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The Barry County United Way & Volunteer Center recognizes that everyone has a gift to offer to the community. We promote volunteerism because we believe that many people are seeking ways to give back in return for the many gifts they have been given. Through recruiting and matching volunteers with opportunities, the Barry County United Way Volunteer Center is in partnership with generous volunteers as we strive to create a better Barry County for all.

The Volunteer Awards recognize, honor and celebrate residents within Barry County who have given so generously of their time and talent for the benefit of the community. The Barry County United Way & Volunteer Center hosts this recognition event during National Volunteer Week each year.

Any organization that utilizes volunteers in Barry County is eligible to submit nominations. This includes non-profit agencies, service clubs and organizations, churches, and even businesses that are involved in employee volunteering. Winners will be announced at a reception held Thursday, April 16, 2015 in the Walldorff Ballroom (Hastings). Each award recipient receives recognition at the reception. All nominees receive a certificate of appreciation.

This event is an excellent opportunity to showcase volunteers who work in a variety of areas. Please review this nomination packet and nominate your outstanding volunteers today!

The Nomination

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When complete, a nomination for the "Everyday Hero" Volunteer Awards should include the following materials:

- **Nomination Cover Sheet** - The cover sheet is one page and must be included with the nomination. Only one cover sheet is necessary for group nominations. Please type or print neatly.
- **Nomination Narrative** - The narrative questions are specific to each award and is the main document used to determine award recipients. (See the Award Categories starting on page 2 and 3 to locate narrative questions for each award category.) Please type or print neatly.
- **Supporting Materials** - Nominators may submit no more than three pages of supporting materials with each nomination. This could include letters of support, newspaper articles, photographs, etc. All supporting documentation must accompany the nomination form and will not be returned.

How to submit the nomination packet:

The nomination must be postmarked by Monday, March 23, 2015 to be considered. Submit one unbound original nomination packet (which includes the Cover Sheet, Narrative, and supporting materials) to:

Barry County United Way & Volunteer Center
Attn: Volunteer Awards
231 S. Broadway
Hastings, MI 49058

Nominations may also be submitted via fax to (269) 945-4536
or e-mail to morgan@bcunitedway.org

Award Categories



Volunteer of the Year

Look around your community and you will notice an individual who has taken his or her volunteer service to the highest level year after year. This award honors those who have demonstrated a strong commitment to community involvement and volunteer service. Individuals nominated in this category have made service a way of life.

Information to include in the Nomination Narrative:

- Brief biographical information about the nominee(s).
- When did the nominee begin volunteering?
- What motivated the nominee to begin volunteering?
- Describe the nominee's volunteer activities. Include both quantitative (number of hours, people served, funds raised, etc.) and qualitative (stories, quotes, etc.) descriptions to demonstrate the nominee's impact on the organization.

Youth Volunteer of the Year

Volunteers who begin volunteering at an early age tend to continue volunteering throughout their life. The Volunteer Center realizes the impact that youth have on our community, and this award serves to recognize a youth (or group of youth) under 18 years old who are taking action to make our community a better place to live.

Information to include in the Nomination Narrative:

- Brief biographical information about the nominee(s).
- When did the nominee begin volunteering?
- What motivated the nominee to begin volunteering?
- Describe the nominee's volunteer activities. Include both quantitative (number of hours, people served, funds raised, etc.) and qualitative (stories, quotes, etc.) descriptions to demonstrate the nominee's impact on the organization.

Outstanding Mentor Award

Mentors truly make a difference. They give themselves personally month after month, year after year. This award honors an individual who has made a significant impact in someone's life by being a mentor.

Information to include in the Nomination Narrative:

- Brief biographical information about the nominee.
- Describe the nominee's history with mentoring. When did he/she start, is he/she still a mentor, has he/she mentored one person or many?
- What motivated the nominee to begin mentoring?
- Describe the nominee's mentoring activities. Include both quantitative (number of hours, etc.) and qualitative (stories, quotes, etc.) descriptions to demonstrate the nominee's impact on the person being mentored.

Continuing Service Award

In each organization there is typically one person who has been volunteering their time and energy year after year. This award recognizes the long-term volunteers who have made an impact in an organization for at least five years.

Information to include in the Nomination Narrative:

- Brief biographical information about the nominee(s).
- When did the nominee begin volunteering?
- What motivated the nominee to remain active in volunteering over a long period of time during his/her life?
- Describe the nominee's volunteer activities. Include both quantitative (number of hours, people served, funds raised, etc.) and qualitative (stories, quotes, etc.) descriptions to demonstrate the nominee's impact on the organization.

Award Categories

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Corporate Service Award

This award recognizes a corporation or small business that demonstrates excellent citizenship by giving back to their community. This kind of commitment is truly amazing and can take many forms including, but not limited to, corporate volunteer programs, monetary contributions, in-kind gifts and employee volunteer service.

Information to include in the Nomination Narrative:

- Brief biographical information about the corporate nominee(s).
- When did the corporate nominee(s) begin volunteering?
- What motivated the corporate nominee(s) to begin volunteering?
- Describe the corporate nominee's volunteer activities. Include both quantitative (number of hours, people served, etc.) and qualitative (stories, quotes, etc.) descriptions to demonstrate the nominee's impact.

Community Health Award

This award is designed to honor those who not only volunteer in health care who give their time both directly and indirectly, but is to honor anyone who is volunteering to help make our community a healthier place for all who live here.

Information to include in the Nomination Narrative:

- Brief biographical information about the nominee(s).
- When did the nominee begin volunteering?
- What motivated the nominee to begin volunteering?
- Describe the nominee's volunteer activities. Include both quantitative (number of hours, people served, etc.) and qualitative (stories, quotes, etc.) descriptions to demonstrate the nominee's impact.

Group Volunteer Award

The Volunteer Center recognizes that groups are a powerful tool in volunteering and often go the extra mile for those in Barry County. A group, including families, can make a large impact when all work together toward a shared goal in their community.

Information to include in the Nomination Narrative:

- Brief biographical information about the nominees.
- When did the nominees begin volunteering?
- What motivated the nominee to begin volunteering?
- Describe the nominees' volunteer activities. Include both quantitative (number of hours, people served, etc.) and qualitative (stories, quotes, etc.) descriptions to demonstrate their impact on the agencies they served and the community at large.

Things to Remember:

- Eligibility: a volunteer must have volunteered during the calendar year 2014 in order to be eligible. Service must have been done without pay, but reimbursement for out-of-pocket expenses is acceptable.
- Volunteers **can be** nominated in multiple award categories.
- Nominations must be postmarked by Monday, March 23, 2015 to be considered.
- Winners will be announced at the Everyday Hero Awards event on Thursday, April 16, 2015.
- Questions? Contact Morgan Johnson at (269) 945-4010 or morgan@bcunitedway.org

2015 Nomination Cover Sheet



Nominee Information

Name: _____

Contact Person (if nominee is a group): _____

Address: _____
(Street) (City) (Zip Code)

Phone Number: (____) ____ - ____ Age of Volunteer: ___ 18 or under ___ 22-64 ___ Over 65

For what organization does the nominee volunteer? _____

Organization Address: _____
(Street) (City) (Zip Code)

Organization Phone Number: (____) ____ - ____

Nominator Information

Name: _____

Organization: _____

Address: _____
(Street) (City) (Zip Code)

Phone Number: (____) ____ - ____ E-mail: _____

Award Category

Please mark the award(s) for which you are nominating a volunteer. Each nominee may be considered for multiple awards.

- | | |
|---|--|
| <input type="checkbox"/> Volunteer of the Year | <input type="checkbox"/> Corporate Service Award |
| <input type="checkbox"/> Youth Volunteer of Year | <input type="checkbox"/> Community Health Award |
| <input type="checkbox"/> Outstanding Mentor Award | <input type="checkbox"/> Group Volunteer Award |
| <input type="checkbox"/> Continuing Service Award | |

Nominator Signature _____ Date: _____

**NOMINATIONS MUST BE POSTMARKED BY
MONDAY, MARCH 23, 2015!**