

# EVICTION DIVERSION PROGRAM (EDP) Owner/Landlord Application Form

Submit completed application with supporting documents to your local HARA. A list by county can be found online at

https://www.michigan.gov/docume nts/mshda/EDP\_Contact\_List\_002 696637 7.pdf

#### Please:

Print clearly.

Do NOT include original documents (we require photocopies only).

### **Avoid Processing Delays:**

Eligibility cannot be determined until you provide all required documentation.

The most common cause of processing delays is missing documents.

### Applications must:

- Be complete, signed and dated.
- Complete all sections and declarations.
- Include all supporting documents as listed in the attached checklist.

Applications submitted without required supporting documents can be held for a maximum of 30 days.

The Coronavirus Relief Fund (CRF) Eviction Diversion Program (EDP) is designed to keep Michigan residents who fell behind on their rent during COVID-19 in their homes. The program utilizes a specially designed process to quickly provide rental assistance for eligible renters who have been impacted.

### Who is eligible?

Households may be eligible for the Eviction Diversion Program (EDP) if the applicant meets the following requirements:

- 1. Received a notice to quit or a court ordered summons, complaint or judgment for unpaid rent after March 1, 2020.
- 2. Gross household income up to 100% area median income (AMI)
  - Must provide at least 4 weeks of pay stubs or benefit information to document current earned and/or unearned income.
- 3. A state ID in the tenant's name (with supporting proof of residency if the address does not match the unit)
- 4. A lease agreement in the tenant's name (if a written lease was completed)

For more information on eligibility, please see the Eviction Diversion Program (EDP) FAQ (online at <a href="https://michigan.gov/edp">https://michigan.gov/edp</a>) or call your local Housing Assessment and Resource Agency (HARA). A list by county can be found online at <a href="https://www.michigan.gov/documents/mshda/EDP\_Contact\_List\_0">https://www.michigan.gov/documents/mshda/EDP\_Contact\_List\_0</a> 02 696637 7.pdf

Disclaimer: All applications submitted to MSHDA will be discarded. Applications will only be reviewed and approved by your local HARA.



231 S. Broadway • Hastings, MI 49058 Phone 269.945.4010 www.bcunitedway.org

## Eviction Diversion Program (EDP) Owner/Landlord Application

1. Owner/Landlord In	formation								
Full Name (as shown on y	our income tax return)			Social Sec	curity Number	/Employer Ide	ntification N	umber	
Address (number, street, and apt. or suite no.)				City			State	Zip Code	
Mailing Address (number, street, and apt. or suite no.)			City				State	Zip Code	
Phone Number to reach you		Contact name and n		number to leave messages		Email Addre	ess		
2. Tenant Information Full Name(s)	ı								
Contract Unit Address (number, street, and apt. or s			)	City			State	Zip Code	
Number of Bedrooms in Unit		Move-in date		C		Contract Rent amount			
3. Payment History		1							
Prior to January 1, 202	0, if applicable								
Month	Month Contract Rent amo		Payment applicable	amount (if Paymen applicab			deli	Amount past due or delinquent (without late fees)	
January 1, 2020 to Feb	ruary 28, 2020, if ap	pplicable	Total	amount past due	or delinquen	t (without late	fees)		
Month Contract Rent amo		Payment applicable		amount (if Payme e) applica		ment date (if icable)		Amount past due or delinquent (without late fees)	
			Total	amount past due	or delinquen	t (without late	fees)		
March 1, 2020 to Septe	mber 30, 2020, if ap	pplicable					"		
Month	Contract Rent amo	ount	Payment applicable	amount (if e)	Payment applicab		Am deli fees	ount past due or nquent (without late s)	

Total amount past due or delinquent (without late fees)

## Eviction Diversion Program (EDP) Owner/Landlord Application

i. Owner/Landiord Signature					
I certify that, to the best of my knowledge and belief, all the information presented and attached to this applica-	ation is true, correct, and complete in every				
respect; the undersigned is the person legally entitled to possession of the property described in the Contr	act Unit Address above, or is an agent of				
same with legal authority to enter into agreements on behalf of the person or entity legally entitled to possession of the property, and thereby autho					
to bind the landlord to legal agreements affecting the terms of the lease for the Contract Unit and settlement	of any disputes related to said lease.				
Owner/Landlord Signature	Date				

## Eviction Diversion Program (EDP) Owner/Landlord Application

## Checklist

Before submitting this application for the Eviction Diversion Program (EDP), please review the following make sure that all required information is included with the application.	ng to
☐ Copy of a notice to quit or a court ordered summons, complaint or judgement	
☐ Most current copy of lease in tenant's name (if a written lease was completed)	
☐ Copy of rental payment history if not provided on Application	
☐ Eviction Diversion Program (EDP) Tenant Application (tenant may also submit separately)	)